

US Department of Health and Human Services

Third Party Websites and Applications Privacy Impact Assessment

Date Signed:

July 11, 2017

OPDIV:

OS

Name:

Office of the Assistant Secretary for Public Affairs Survey Monkey

TPWA Unique Identifier:

T-2709989-730178

Is this a new TPWA?

Yes

Will the use of a third-party Website or application create a new or modify an existing HHS/OPDIV System of Records Notice (SORN) under the Privacy Act?

No

If SORN is not yet published, identify plans to put one in place.

N/A

Will the use of a third-party Website or application create an information collection subject to OMB clearance under the Paperwork Reduction Act (PRA)?

No

Indicate the OMB approval number expiration date (or describe the plans to obtain OMB clearance).

N/A.

Describe the plans to obtain OMB clearance.

N/A.

Does the third-party Website or application contain Federal Records?

Yes

Describe the specific purpose for the OPDIV use of the third-party Website or application:

Health and Human Services (HHS) employees will use Survey Monkey as on-line survey via Intranet to poll general information on cyber care and how to protect yourself from cyber-crime.

Have the third-party privacy policies been reviewed to evaluate any risks and to determine whether the Website or application is appropriate for OPDIV use?

Yes

Describe alternative means by which the public can obtain comparable information or services if they choose not to use the third-party Website or application:

Survey Monkey will be accessible only to HHS employees in answering poll questions. Outside the survey, HHS employees will not have the ability to submit emails regarding the survey questions.

Does the third-party Website or application have appropriate branding to distinguish the OPDIV activities from those of nongovernmental actors?

Yes

How does the public navigate to the third party Website or application from the OPIDIV?

Incorporated or embedded on HHS Website

Please describe how the public navigate to the thirdparty website or application:

HHS employees will navigate in or from <https://intranet.hhs.gov> to the third-party application.

If the public navigate to the third-party website or application via an external hyperlink, is there an alert to notify the public that they are being directed to a non-governmental Website?

Yes

Has the OPDIV Privacy Policy been updated to describe the use of a third-party Website or application?

Yes

Provide a hyperlink to the OPDIV Privacy Policy:

<https://www.hhs.gov/privacy.html>

Is an OPDIV Privacy Notice posted on the third-part website or application?

No

Is PII collected by the OPDIV from the third-party Website or application?

No

Will the third-party Website or application make PII available to the OPDIV?

No

Describe the PII that will be collected by the OPDIV from the third-party Website or application and/or the PII which the public could make available to the OPDIV through the use of the third-party Website or application and the intended or expected use of the PII:

HHS employees or direct contractor will administer and establish a process to review and sanitize the data that is collected during their data analysis to remove any PII that an individual may have inserted.

Describe the type of PII from the third-party Website or application that will be shared, with whom the PII will be shared, and the purpose of the information sharing:

No PII information will be provided or shared.

If PII is shared, how are the risks of sharing PII mitigated?

No PII will be provided or shared.

Will the PII from the third-party website or application be maintained by the OPDIV?

No

Describe how PII that is used or maintained will be secured:

N/A

What other privacy risks exist and how will they be mitigated?

No PII information will be captured or shared via Survey Monkey.