

# Department of Health and Human Services

## FY2013 Small Business Procurement Scorecard

**A**

**101.26%**

FPDS-NG Prime Contracting Data as of Feb. 19, 2014

eSRS Subcontracting Data as of Mar. 14, 2014

Prime Contracting Achievement:			82.26%
	2012 Achievement	2013 Goal	2013 Achievement
Small Business	22.39%	20.50%	23.62% (\$4.6 B)
Women Owned Small Business	6.60%	5.00%	6.56% (\$1.3 B)
Small Disadvantaged Business	9.16%	5.00%	10.02% (\$1.9 B)
Service Disabled Veteran Owned Small Business	1.02%	3.00%	1.10% (\$214.6 M)
HUBZone	0.73%	3.00%	0.57% (\$110.6 M)

Subcontracting Achievement:			9.00%
	2012 Achievement	2013 Goal	2013 Achievement
Small Business	35.50%	33.00%	32.00%
Women Owned Small Business	8.30%	5.00%	7.00%
Small Disadvantaged Business	9.30%	5.00%	5.40%
Service Disabled Veteran Owned Small Business	2.20%	3.00%	1.20%
HUBZone	2.20%	3.00%	0.90%

Success Factors		10.00%
<u>Plan Progress Success Factor Grading Scale:</u> Factor Subtotal Score / 7		Peer Review Score
The Agency demonstrated, through action and documented evidence, a commitment to utilize small businesses to obtain goods and services.		1.00
The Agency's senior leadership (i.e. Deputy Secretary, Chief Acquisition Officer, Senior Procurement Executive, senior program managers, and OSD/BU Director) demonstrated, through action and documented evidence, that they have clearly communicated the importance of achieving the agency's Small Business contracting goals through the chain of command to the contracting officer level.		1.00
The Agency demonstrated, through action and documented evidence, a commitment to small business contracting data quality.		1.00
The Agency demonstrated a commitment to small business utilization through regular training of acquisitions staff on the issues/procedures/policies/regulations impacting small businesses.		1.00
The Agency demonstrated, through action and documented evidence, a commitment to growing their small business supplier base and increasing awareness of contracting opportunities for small businesses.		1.00
The Agency demonstrated, through action and documented evidence, a commitment to expanding subcontracting opportunities for small businesses. (Reference: FAR 19.7 - Small Business Subcontracting Program).		1.00
The Agency demonstrated, through action and documented evidence, a clearly communicated policy to address and mitigate the adverse effects of contract bundling on small businesses. (Reference: FAR subpart 7.104 for applicable dollar threshold for each agency).		1.00
<u>Prime and Subcontracting Grading Scale:</u> A+ < 150% but ≥ 120% A < 120% but ≥ 100% B < 100% but ≥ 90% C < 90% but ≥ 80% D < 80% but ≥ 70% F < 70%		Total
		7.00

**Comments:**

Graded Agency:

1. HHS is committed to the increased utilization of small businesses in all of its procurement requirements. In Fiscal Year 2013, HHS provided outreach to 14,710 small businesses, including Service-Disabled Veteran-Owned Small Businesses (SDVOSBs) and Historically Underutilized Business Zone (HUBZone) Small Businesses.

2. HHS implemented several initiatives in FY2013 to increase small business awards. For example:

A. HHS implemented a Small Business Program Support and Accomplishments performance element for acquisition personnel.

B. OSDBU collaborated with the heads of contracting activities in each of the HHS' agencies to implement a small business strategic plan for the purpose of increasing their small business goals.

3. To increase awards to SDVOSBs and HUBZone firms, in FY2014, HHS plans to collaborate with various veterans organizations, as well as, provide outreach, training and match-making to HUBZone firms participating in the national HUBZone Conference.

4. HHS will continue to support all small businesses in Fiscal Year 2014.