

US Department of Health and Human Services

Third Party Websites and Applications Privacy Impact Assessment

Date Signed:

February 16, 2018

OPDIV:

IHS

Name:

IHS Health Center Survey on Patient Safety

TPWA Unique Identifier:

T-1223645-126196

Is this a new TPWA?

Yes

Will the use of a third-party Website or application create a new or modify an existing HHS/OPDIV System of Records Notice (SORN) under the Privacy Act?

No

If SORN is not yet published, identify plans to put one in place.

null

Will the use of a third-party Website or application create an information collection subject to OMB clearance under the Paperwork Reduction Act (PRA)?

Yes

Indicate the OMB approval number and approval number expiration date (or describe the plans to obtain OMB clearance).

OMB Approval

null

Indicate the OMB approval number expiration date (or describe the plans to obtain OMB clearance).

Expiration Date:

1/1/01 12:00 AM

Describe the plans to obtain OMB clearance.

Explanation:

Pending response from AHRQ (developer of the Survey of Patient Safety (TM)),

Does the third-party Website or application contain Federal Records?

Yes

Describe the specific purpose for the OPDIV use of the third-party Website or application:

The AHRQ Medical Office Survey of Patient Safety (SOPS) will be administered to all staff at IHS ambulatory health centers and hospital outpatient department staff every 12-24 months via SurveyMonkey to assess the culture of safety (those intangible relational elements that impact perceptions, priorities, values, and resources) and drive development of appropriate improvement activities to reduce risk. Survey administration will be coordinated centrally by IHS HQ with support from IHS Area Offices. Data from the survey will be used internally by IHS facilities for quality improvement. No PII will be collected in the survey process. Only aggregated results will be reviewed by facility, Area Office and HQ leaders. No URL is yet available.

Have the third-party privacy policies been reviewed to evaluate any risks and to determine whether the Website or application is appropriate for OPDIV use?

Yes

Describe alternative means by which the public can obtain comparable information or services if they choose not to use the third-party Website or application:

The survey may be downloaded/printed from the AHRQ website and administered with pen/pencil. This is more labor intensive, does not support electronic collection and aggregation of the data for analysis, and requires more time than electronic data collection. For IHS use, the survey has been minimally modified from original form by removing potential PII questions.

<https://www.ahrq.gov/sops/quality-patient-safety/patientsafetyculture/index.html>

Does the third-party Website or application have appropriate branding to distinguish the OPDIV activities from those of nongovernmental actors?

Yes

How does the public navigate to the third party Website or application from the OPIDIV?

An external hyperlink from an HHS Website or Website operated on behalf of HHS.

Please describe how the public navigate to the thirdparty website or application:

A dedicated link to SurveyMonkey.com for the IHS Medical Office SoPS will be distributed by IHS Quality and Safety managers. The link will only be active for a specified period of time and will only be distributed to IHS employees at IHS direct service ambulatory health centers and hospital outpatient departments.

If the public navigate to the third-party website or application via an external hyperlink, is there an alert to notify the public that they are being directed to anongovernmental Website?

No

Has the OPDIV Privacy Policy been updated to describe the use of a third-party Website or application?

Yes

Provide a hyperlink to the OPDIV Privacy Policy:

<https://www.ihs.gov/privacypolicy/>

Is an OPDIV Privacy Notice posted on the third-part website or application?

No

Is PII collected by the OPDIV from the third-party Website or application?

No

Will the third-party Website or application make PII available to the OPDIV?

No

Describe the PII that will be collected by the OPDIV from the third-party Website or application and/or the PII which the public could make available to the OPDIV through the use of the third-party Website or application and the intended or expected use of the PII:

While the Medical Office SoPS includes fields for collecting PII of survey respondents, IHS will omit those fields from use so that no PII will be collected.

Describe the type of PII from the third-party Website or application that will be shared, with whom the PII will be shared, and the purpose of the information sharing:

No PII will be collected.

If PII is shared, how are the risks of sharing PII mitigated?

No PII will be collected.

Will the PII from the third-party website or application be maintained by the OPDIV?

No

Describe how PII that is used or maintained will be secured:

No PII will be collected.

What other privacy risks exist and how will they be mitigated?

No privacy risks identified.