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OHRP Guidance Development Process

Secretary's Advisory Committee on Human Research
Protections Meeting
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Irene Stith-Coleman, Ph.D.
Director, Division of Policy & Assurances
Office for Human Research Protections

<http://www.hhs.gov/ohrp/index.html>



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Outline

- Selection of Topics
- Mechanisms for Guidance Development, Review and Approval
- Communicating Posting of OHRP Draft Guidance Documents and Soliciting Public Comment
- Process for Finalizing Guidance
- Communicating Posting of OHRP Final Guidance



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Selection of Topics

- OHRP mailbox queries
- SACHRP recommendations
- Update existing guidances
- OHRP-FDA collaboration to identify topic
- Requests from HHS agencies



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Mechanisms for Guidance Development

- Draft document prepared by lead writer
- Draft document review by Inter-OHRP Committee
 - Chaired by Director of Division of Policy & Assurances
 - Representatives from other 2 OHRP Divisions and OD
 - Meet as needed to provide input on draft document
- More expedited process, depending on topic





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Mechanisms for Guidance Development, con't

- FDA input
- Other HHS agencies & non-HHS Common Rule departments & agencies review and comments
- With ASH approval, issue Federal Register Notice announcing availability (NOA) of draft guidance and soliciting public comments, generally 60-day period





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Communicate Posting of OHRP Draft Guidance Documents and Soliciting Public Comments

In concert with publishing Federal Register NOA:

- List Serv Announcement (to more than 6,000 subscribers)
- Open Docket for public comments
- Post Request for comment webpage:
<http://www.hhs.gov/ohrp/requests/>

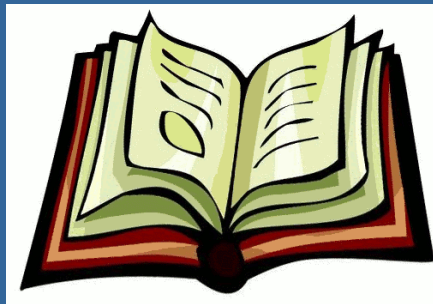




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Process for Finalizing Guidance

- Revise draft document after considering public comments and SACHRP
- Input from FDA, other HHS agencies, and non-HHS Common Rule departments and agencies
- Complete the final guidance document





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Communicating Posting of OHRP Final Guidance

When final document is released:

- Publish FR Notice announcing posting of final guidance document
- List Serv Announcement
- Post document on OHRP's Policy Guidance webpage
<http://www.hhs.gov/ohrp/policy/index.html>

