

US Department of Health and Human Services

Third Party Websites and Applications Privacy Impact Assessment

Date Signed:

March 30, 2018

OPDIV:

OS

Name:

Junior Officer Advisory Group Survey Monkey

TPWA Unique Identifier:

T-7210671-730172

Is this a new TPWA?

Yes

Will the use of a third-party Website or application create a new or modify an existing HHS/OPDIV System of Records Notice (SORN) under the Privacy Act?

No

If SORN is not yet published, identify plans to put one in place.

null

Will the use of a third-party Website or application create an information collection subject to OMB clearance under the Paperwork Reduction Act (PRA)?

No

Indicate the OMB approval number expiration date (or describe the plans to obtain OMB clearance).

Expiration Date: 1/1/01 12:00 AM

Describe the plans to obtain OMB clearance.

Explanation: null

Does the third-party Website or application contain Federal Records?

No

Describe the specific purpose for the OPDIV use of the third-party Website or application:

The Junior Officer Advisory Group (JOAG) uses Survey Monkey to track committee meeting attendance, compilation of committee member information (e.g., agency, email, phone number), the Peer-to-Peer Network, Commissioned Officer Student Training and Extern Program (CoSTEP) and Career Fairs.

Have the third-party privacy policies been reviewed to evaluate any risks and to determine whether the Website or application is appropriate for OPDIV use?

Yes

Describe alternative means by which the public can obtain comparable information or services if they choose not to use the third-party Website or application:

Officers could submit emails with the requested information to the respective point of contact.

Does the third-party Website or application have appropriate branding to distinguish the OPDIV activities from those of nongovernmental actors?

No

How does the public navigate to the third party Website or application from the OPIDIV?

Other

Please describe how the public navigate to the thirdparty website or application:

The links vary depending on the survey - all begin on <http://www.surveymonkey.com>. Any survey link is disseminated through the JOAG ListServ in the form of an email message. Officers sign up for communications through the JOAG ListServ.

If the public navigate to the third-party website or application via an external hyperlink, is there an alert to notify the public that they are being directed to anongovernmental Website?

No

Has the OPDIV Privacy Policy been updated to describe the use of a third-party Website or application?

No

Provide a hyperlink to the OPDIV Privacy Policy:

<https://www.usphs.gov/main/privacy.aspx>

Is an OPDIV Privacy Notice posted on the third-part website or application?

No

Is PII collected by the OPDIV from the third-party Website or application?

Yes

Will the third-party Website or application make PII available to the OPDIV?

Yes

Describe the PII that will be collected by the OPDIV from the third-party Website or application and/or the PII which the public could make available to the OPDIV through the use of the third-party Website or application and the intended or expected use of the PII:

Depending on the survey, the following PII may be compiled: Officer Name and Rank, Officer's Phone Number, Officer's Email Address.

Describe the type of PII from the third-party Website or application that will be shared, with whom the PII will be shared, and the purpose of the information sharing:

PII is only used within JOAG, there is no plan to share PII.

If PII is shared, how are the risks of sharing PII mitigated?

PII from surveys within Survey Monkey will not be shared outside of JOAG.

Will the PII from the third-party website or application be maintained by the OPDIV?

Yes

Describe how PII that is used or maintained will be secured:

PII is only used/maintained by members of JOAG. In some cases it is stored on the officer's personal computer and in other cases it is stored in a secure location on Max.gov.

What other privacy risks exist and how will they be mitigated?

No additional privacy risks have been identified.