

## Did You Know in Fiscal Year 2018 PSC...

- Disbursed 75 percent of all civilian grant payments
- Paid \$547 billion in grant payments
- Customers include approximately 47 percent of Cabinet-level departments
- Services nearly 950 internationally grantees in 133 countries

## About PSC

Program Support Center (PSC) is a non-appropriated operating unit within the U.S. Department of Health and Human Services (HHS) that partners with agencies, to collaboratively generate solutions to their most pressing challenges. PSC is the largest multi-function shared service provider to the federal government, providing support throughout HHS and to 26 other Federal agencies.

PSC provides valuable, cost effective, and innovative mission support solutions to foster government efficiency by operating on a competitive fee-for-service basis in several key markets: Financial Management, Procurement Strategy and Operations, Facility Management and Policy, Occupational Health, Travel and Transit, Administrative Support, and Logistics.

# Grants Management

## Simplifying the Grants Financial Services Lifecycle

Program Support Center (PSC) is one of only two designed civilian grant payment organizations approved by the federal government's Chief Financial Officers Council to provide grant program support to federal agencies. Customers and grantees rely on PSC's service to disburse grants payments, centralize cash management applications, run real-time reports, and enable grantees to submit payment requests and upload required documents — anytime, anywhere.

### Structured. Streamlined. Seamless.

PSC takes on the entire grants cash management lifecycle for maximum agency efficiencies.

- Facilitate grantee enrollment including the completion of Direct Deposit Sign-Up Form (SF-1199A), bank account registration, and quarterly Federal Financial Reports (FFR) filing.
- Process payment requests from grantees — within 24 hours.
- Review payment submissions for accuracy to reduce fraud, waste, and abuse.
- Transmit payments to the Federal Reserve Bank (FRB) or Department of Treasury for deposit into grantees' financial account.

- Record payment transactions and corresponding disbursements to ensure all grant funds have been reported on time.
- Offer next-day payments, FRB Automated Clearing House (ACH) transactions, same-day payments, and international payments.
- Generate, reconcile, and submit the Classification Transactions and Accountability (CTA) to Department of Treasury's Central Accounting Reporting System (CARS).

### Program Support Center

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## Shared Services

### Accounting Services

Accounting  
Debt Collection  
Financial Reporting

### Acquisition Management Services Acquisitions

### Behavioral Health Services

Employee Assistance Program  
Organizational Development and Leadership  
Psychological Testing and Evaluation Program  
Work / Life Programs

### Building Operations Services

Facilities Operations and Maintenance  
Room Management  
Shredding

### Clinical Health Services

FedStrive  
Health Clinics  
Medical Employability  
Medical Surveillance  
Workers Compensation Management

### Environmental Health and Safety Services

Automated External Defibrillator  
Environmental Health and Safety

### FedResponse Services

Customer Contact Center

### Grants Finance and Administration Services

Grants Management  
Indirect Cost Negotiations

### Intake, Suitability, and Badging Services

Intake, Suitability, and Badging

### Mail and Publishing Services Departmental

Forms Management  
Digital Document Management  
Mail Operations  
Mail Screening  
Printing Program Management  
Section 508 Compliance

### Physical Security and Emergency Management Services

Physical Security and Emergency Management

### Real Property Management Services Real Real

Property Strategy  
Real Property Disposal  
Space Design and Construction

### Supply Chain Management Services Labor and Moving

Medical Supply Fulfillment  
Personal Property Disposal  
Personal Property Management  
Publications Fulfillment  
Storage

### Transportation Services

Fleet Operations  
Transit Subsidy Program Management  
Travel Program Management

### Wellness and Health Promotion Services

Wellness and Fitness

- Central collections point for interest earned on all federal grant funds.
- Create scheduled or on-demand detail reports to review grant activity, close out, and monitor disbursement activity.
- Provide independent review facilitating annual audit requirement in compliance with the Office of Management and Budget (OMB) Circular A-123, Statement on Standards for Attestation Engagements (SSAE) No. 18, Agreed Upon Procedures SSAE No. 4, and supports agency financial statement audits.
- Mitigate compliance risk by providing customers support related to the Cash Management Improvement Act (CMIA) and OMB Circular A-133 audit confirmation and resolution support.

## Automate Processes Through a Governmentwide Accepted Grants System

PSC Grants Management features a fully automated online Payment Management System (PMS) which streamlines the entire grants process. PMS is a governmentwide, recognized web-based

system which allows customers and grantees to collect, analyze, and manage grants all in one integrated platform.

PMS enables customers to disburse payments and gain instant visibility into grantee information to review transactions and conduct audits to verify submissions for reimbursement. For grantees, the system permits them to submit payment requests, upload bulk files, and manage their grant expenses — in a mouse click.

PMS shortens the grants lifecycle, eliminates manual tasks, and streamlines operations so customers can reallocate resources to focus on core missions.

## Centralized Grants Management Solution

PSC Grants Management assists customers with cash management to ensure funds are disbursed immediately. Offering customers access to PMS, provide customers with a single source to automate processes, manage and monitor transactions, ensure compliance with federal regulations and policies, and gain control of payment disbursements to relieve staff of administrative tasks and support grantees to achieve proposed program goals.

Person Requesting Funds	Payment Details
First Name * : <input type="text"/> Last Name * : <input type="text"/> Middle Initial : <input type="text"/> Phone No. * : <input type="text"/> - <input type="text"/> - <input type="text"/> - <input type="text"/> E-Mail Address : <input type="text"/>	Payment Due Date* : <input type="text"/> Expected Disbursement Amount \$ * : <input type="text"/> Cash on Hand \$ * : <input type="text"/> Payment Request Amount \$ * : <input type="text"/>
Account Details	
Account Number: <input type="text"/> DUNS: <input type="text"/> - <input type="text"/>	
<input type="checkbox"/> Check here if information shown is correct; otherwise, please update.	
<input type="button" value="Continue"/> <input type="button" value="Clear"/> <input type="button" value="Cancel"/>	