HRSA
Health Resources & Services Administration

Technical Assistance Session

PRF Nursing Home Infection Control Reporting

February 17, 2022

Provider Relief Bureau

Vision: Healthy Communities, Healthy People

Speakers

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Public Health Analyst
Communications Branch
Provider Relief Bureau

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Payment and Reporting Management Branch
Provider Relief Bureau

Agenda

- Provider Relief Fund (PRF) Reporting
- Nursing Home Infection Control (NHIC)
- Reporting Resources
- Q&A

PRF Reporting Overview for RP2

Period	Payment Received Period (Payments Exceeding $10,000 in Aggregate Received)	Deadline to Use Funds	Reporting Time Period
Period 1	April 10, 2020 to June 30, 2020	June 30, 2021	July 1, 2021 to September 30, 2021
Period 2	July 1, 2020 to December 31, 2020	December 31, 2021	January 1, 2022 to March 31, 2022
Period 3	January 1, 2021 to June 30, 2021	June 30, 2022	July 1, 2022 to September 30, 2022
Period 4	July 1, 2021 to December 31, 2021	December 31, 2022	January 1, 2023 to March 31, 2023

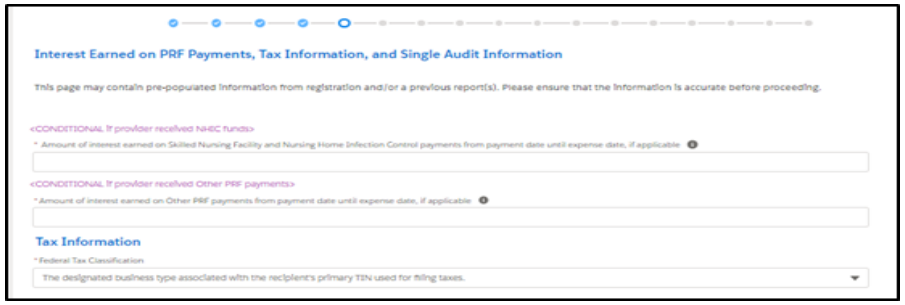
- Reporting Period 2 began January 1, 2022 and will end on March 31, 2022 at 11:59 PM Eastern Time.
- The period of availability for payments received July 1, 2020 through December 31, 2020 was January 1, 2020 through December 31, 2021.

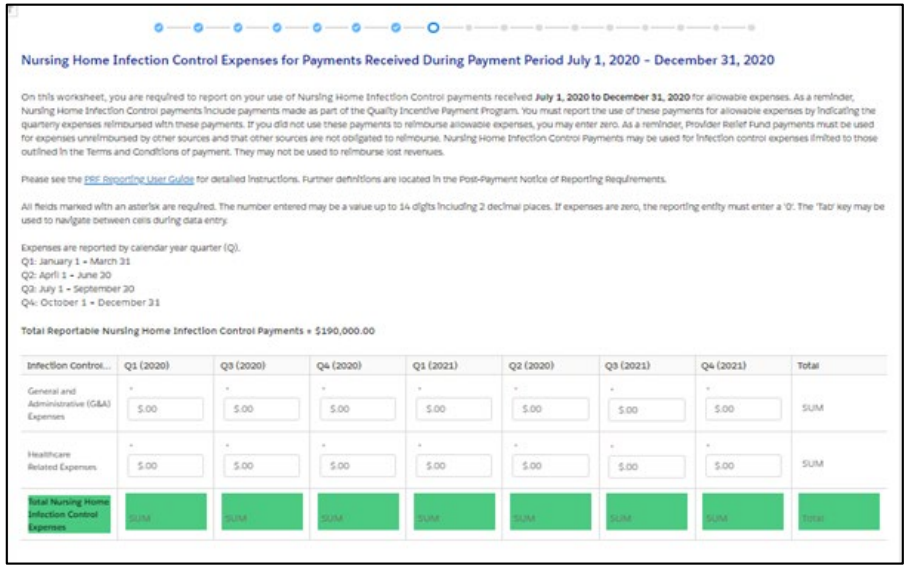
Nursing Home Infection Control Overview

- Nursing Home Infection Control payments **may only** be used to reimburse infection control expenses. Nursing Home Infection Control payments **may not** be used to reimburse lost revenues. These payments **may not reimburse** expenses reimbursed by other sources or that other sources are obligated to reimburse.

- Per the authorizing legislation, the original recipient of the NHIC payment **must** report on the payment since it is a Targeted Distribution payment.

- You may only enter total expenses **up to** the total amount of Reportable Nursing Home Infection Control payments.





Nursing Home Infection Control Expenses

- Examples of allowable Nursing Home Infection Control expenses include:
  - Costs of reporting COVID-19 test results to local, state, or federal governments
  - Retaining and Hiring and staff to provide patient care or administrative support
  - Expenses incurred to improve infection control
  - Providing additional services to residents, such as technology that permits residents to connect with their families, if the families are unable to visit in person

- Ask yourself these questions:
  - Did this expense cover an **infection control purpose**?
  - Was this expense **to prepare for, prevent, or respond to** coronavirus?
  - Does it **comply** with the Terms and Conditions?
  - Do we have **documentation** to support this claim?

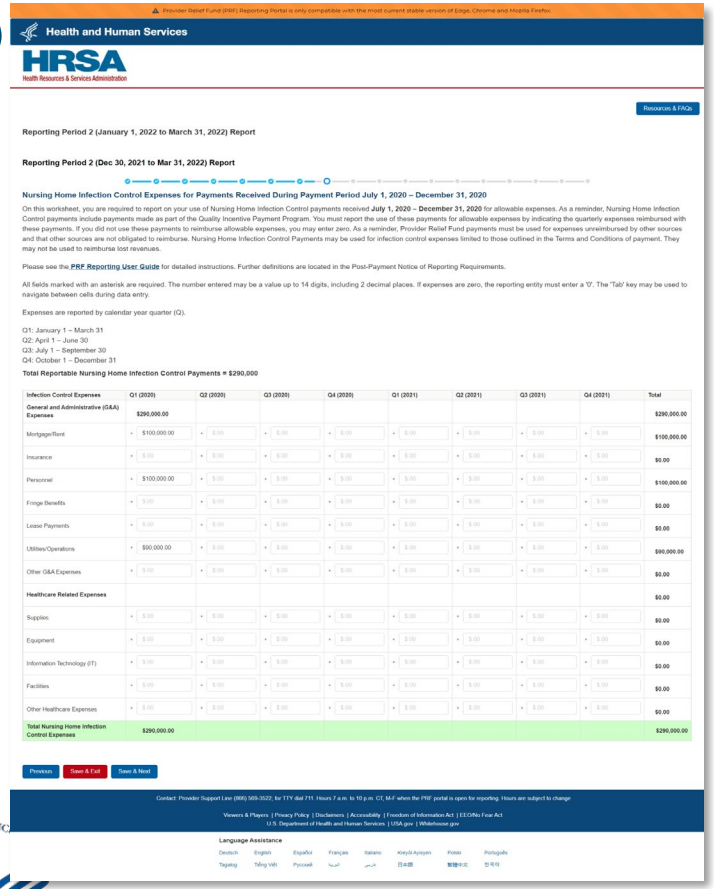
- Maintain documentation to support your position.

NHIC Expenses for Payments During Payment Period July 1, 2020 – December 31, 2020: $10,000 to $499,999

Providers can view all of the NHIC expenses ($10k - $499K) details called out below:

1. Full Screen page for the NHIC Expenses

1



2. Amount $10K – $499K for Q1 (2020)

2 **Total Reportable Nursing Home Infection Control Payments = $290,000**

Infection Control Expenses	Q1 (2020)	Q2 (2020)	Q3 (2020)
General and Administrative (G&A) Expenses	$290,000.00		
Mortgage/Rent	$100,000.00	$.00	$.00
Insurance	$.00	$.00	$.00
Personnel	$100,000.00	$.00	$.00
Fringe Benefits	$.00	$.00	$.00
Lease Payments	$.00	$.00	$.00
Utilities/Operations	$90,000.00	$.00	$.00

3. Total NHIC Expenses for Q1(2020) column

3

Equipment	$.00	$.00	$.00	$.00
Information Technology (IT)	$.00	$.00	$.00	$.00
Facilities	$.00	$.00	$.00	$.00
Other Healthcare Expenses	$.00	$.00	$.00	$.00
Total Nursing Home Infection Control Expenses	**$290,000.00**			

4. Total NHIC For 2020 (Q1-Q4) – 2021 (Q1-Q4)

4

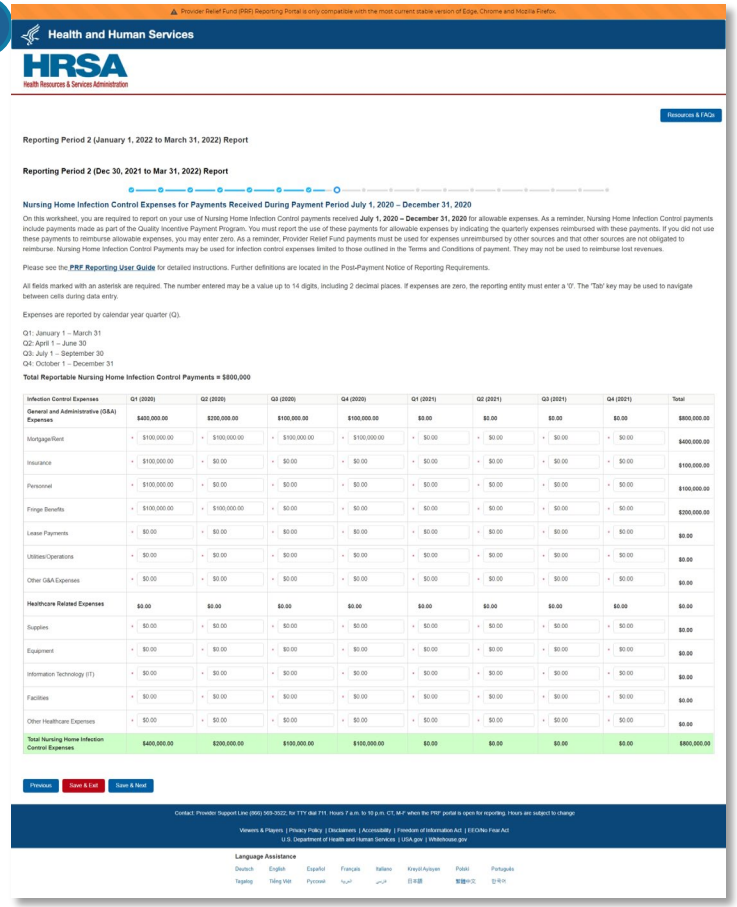
Total
$290,000.00
$100,000.00
$0.00
$100,000.00
$0.00
$0.00
$90,000.00
$0.00
$0.00
$0.00
$0.00
$0.00
$0.00
$290,000.00

NHIC Expenses for Payments During Payment Period July 1, 2020 – December 31, 2020: Over $500,000

Providers can view all of the NHIC expenses (over $500K) details called out below:

1. Full Screen page for the NHIC Expenses

1



2. Amount over $500K for 2020 (Q1-Q4)

2 **Total Reportable Nursing Home Infection Control Payments = $800,000**

Infection Control Expenses	Q1 (2020)	Q2 (2020)	Q3 (2020)	Q4 (2020)
General and Administrative (G&A) Expenses	$400,000.00	$200,000.00	$100,000.00	$100,000.00
Mortgage/Rent	* $100,000.00	* $100,000.00	* $100,000.00	* $100,000.00
Insurance	* $100,000.00	* $0.00	* $0.00	* $0.00
Personnel	* $100,000.00	* $0.00	* $0.00	* $0.00
Fringe Benefits	* $100,000.00	* $100,000.00	* $0.00	* $0.00
Lease Payments	* $0.00	* $0.00	* $0.00	* $0.00
Utilities/Operations	* $0.00	* $0.00	* $0.00	* $0.00

3. Total NHIC Expenses for Q1- Q4 (2020) column

3

Equipment	* $0.00	* $0.00	* $0.00	* $0.00
Information Technology (IT)	* $0.00	* $0.00	* $0.00	* $0.00
Facilities	* $0.00	* $0.00	* $0.00	* $0.00
Other Healthcare Expenses	* $0.00	* $0.00	* $0.00	* $0.00
Total Nursing Home Infection Control Expenses	**$400,000.00**	**$200,000.00**	**$100,000.00**	**$100,000.00**

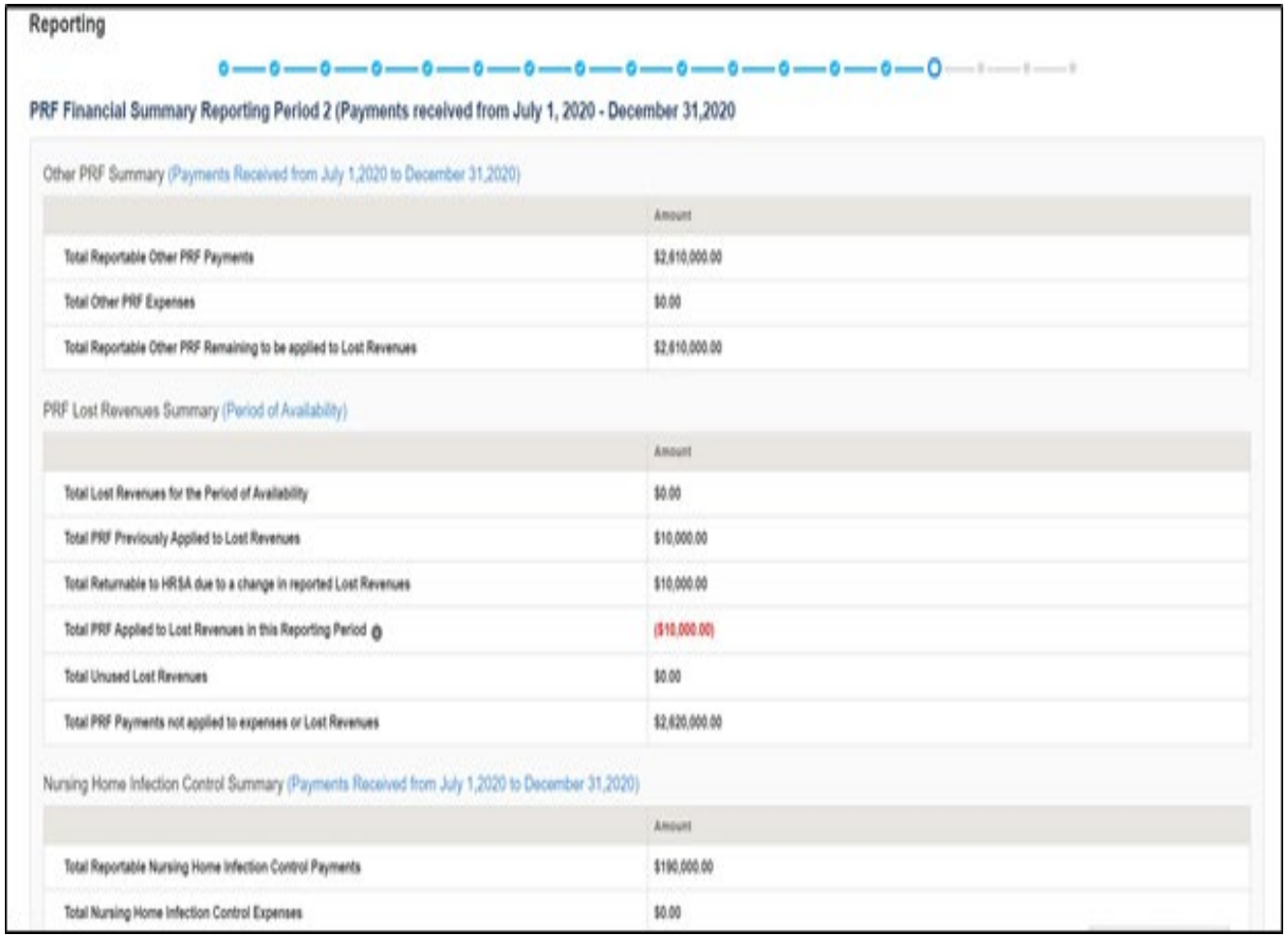
4. Total NHIC For 2020(Q1-Q4) – 2021(Q1-Q4)

4

Total
$800,000.00
$400,000.00
$100,000.00
$100,000.00
$200,000.00
$0.00
$0.00
$0.00
$0.00
$0.00
$0.00
$0.00
$0.00
$800,000.00

PRF Financial Summary: Reporting Period 2

- The PRF reconciliation will only include line items relevant to a Reporting Entity report.
- Verify the accuracy of the financial summary information on this page.
- **Recommend:** Print this read-only screen from your web browser.
- Upon submission of your report, you will be able to continue to log in and see the information on this page.


Reporting

PRF Financial Summary Reporting Period 2 (Payments received from July 1, 2020 - December 31,2020

Other PRF Summary (Payments Received from July 1,2020 to December 31,2020)

	Amount
Total Reportable Other PRF Payments	$2,610,000.00
Total Other PRF Expenses	$0.00
Total Reportable Other PRF Remaining to be applied to Lost Revenues	$2,610,000.00

PRF Lost Revenues Summary (Period of Availability)

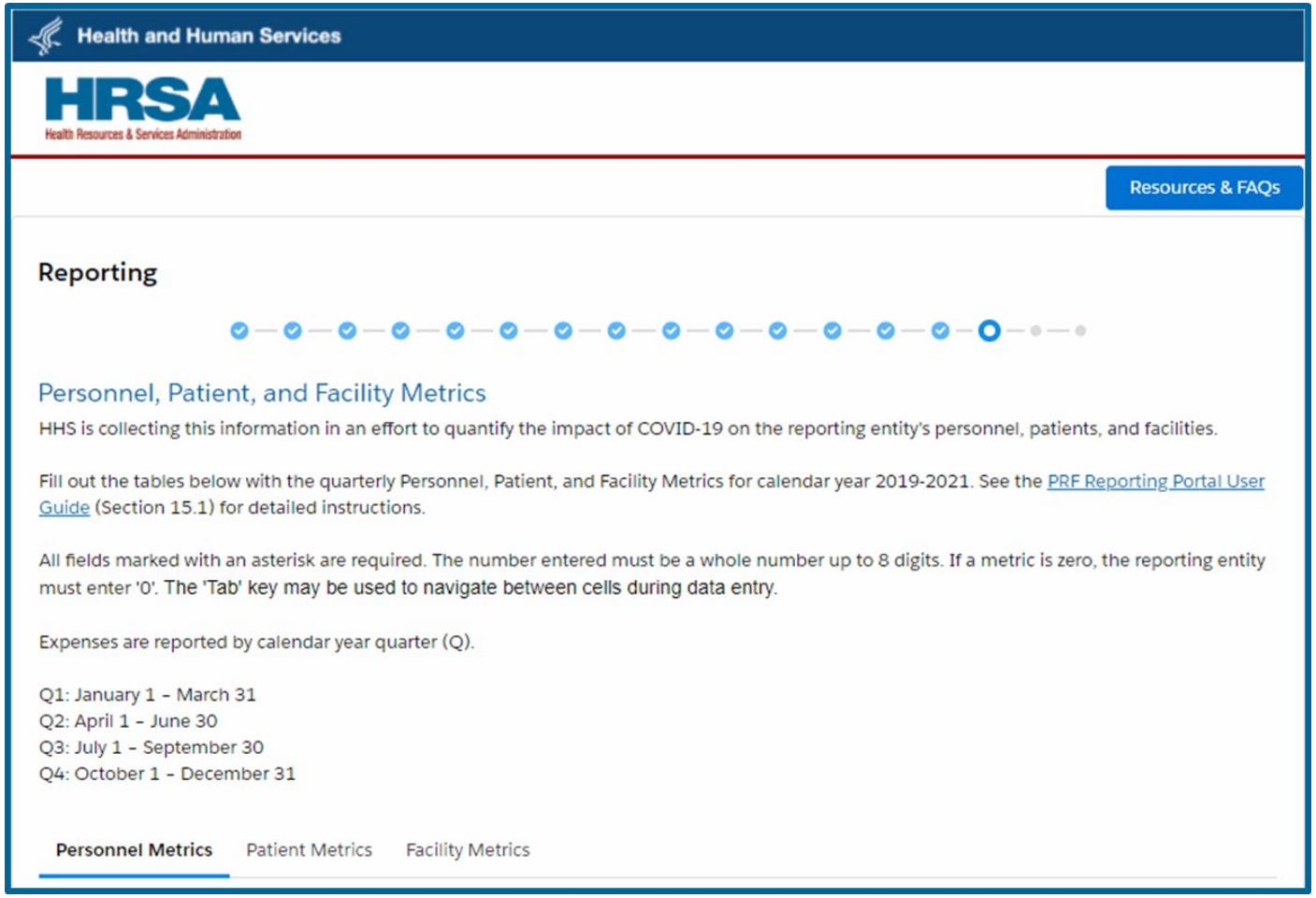
	Amount
Total Lost Revenues for the Period of Availability	$0.00
Total PRF Previously Applied to Lost Revenues	$10,000.00
Total Returnable to HRSA due to a change in reported Lost Revenues	$10,000.00
Total PRF Applied to Lost Revenues in this Reporting Period	($10,000.00)
Total Unused Lost Revenues	$0.00
Total PRF Payments not applied to expenses or Lost Revenues	$2,620,000.00

Nursing Home Infection Control Summary (Payments Received from July 1,2020 to December 31,2020)

	Amount
Total Reportable Nursing Home Infection Control Payments	$190,000.00
Total Nursing Home Infection Control Expenses	$0.00

Personnel, Patient, and Facility Metrics

- 3 Tables will capture different metrics, but all data fields are required.
- If the value for a cell is zero, enter “0.”
- Values should be considered as of the quarter end date.
- Definitions are provided in the Reporting Portal User Guide and FAQs.

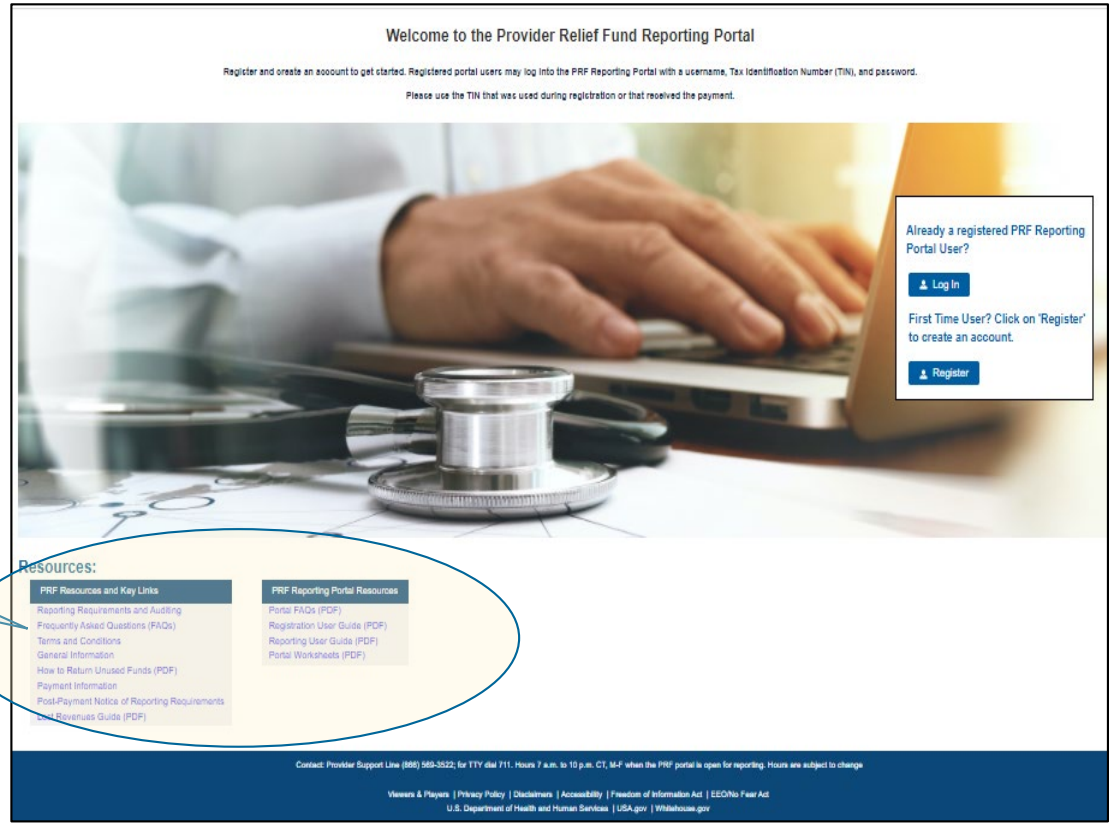


PRF Reporting Resources

Resources:

PRF Resources and Key Links
Reporting Requirements and Auditing
Frequently Asked Questions (FAQs)
Terms and Conditions
General Information
How to Return Unused Funds (PDF)
Payment Information
Post-Payment Notice of Reporting Requirements
Lost Revenues Guide (PDF)

PRF Reporting Portal Resources
Portal FAQs (PDF)
Registration User Guide (PDF)
Reporting User Guide (PDF)
Portal Worksheets (PDF)



PRF Reporting Resources

Helpful Links	Reporting Guides
Notice of Reporting Requirements (June 11, 2021)	Lost Revenues Guide- Reporting Period 2
Data Entry Worksheet	Parent Subsidiary Reporting
Reporting Resources Webpage	Independent Audit Requirement
Nursing Home Infection Control Webpage	Patient Metrics
What's New In Reporting Period 2 Fact Sheet	Ownership Changes

Portal User Guides	Frequently Asked Questions	Stakeholder Resources	Returning Funds
Registration Process	Reporting and Auditing- Specific FAQs	Stakeholder Webpage	Returning Funds Fact Sheet
Submitting Reporting Information	Portal-specific FAQs	Stakeholder Toolkit	Return Unused Funds Portal

Provider Support Line: (866) 569-3522, for TTY dial 711, 8 AM to 10 PM CT, Monday thru Friday

HRSA Provider Relief

Question and Answer

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